

October 20 - November 9, 2007 Non-Medicare Retirees

Open Enrollment

Benefits Choices 2008







What Should I Have Received in the Mail?

Packet including:

- > General Information Letter
- > Annual Open Enrollment Booklet (2008)
- > Medical Plans Comparison Chart
- Open Enrollment Change Form



Presentation Topics

- What's New for 2008
- Open Enrollment Process Tips
- Choosing a Medical Plan
- 2008 Medical Overview
- > How to Get the Most from Your Benefits
- Member Resources
- 2008 Dental Overview
- Open Enrollment Contact Info
- Questions



What's New for 2008?

- Catalyst Rx is replacing PharmaCare effective January 1, 2008, for UHC Premier PPO members
- ➤ New enrollments of combo families (Medicare and non-Medicare members) in separate health plans (e.g., UHC Premier PPO and Presbyterian MediCare PPO) is restricted



Catalyst Rx Changes

- Catalyst has different preferred drug list so the status of your drug may change (e.g., from preferred to non-preferred)
- Retail pharmacy network will consist of 99% of the current network
- Mail Service will be provided by Walgreens Mail Service
 - Most prescriptions with open refills will be transferred to Catalyst/Walgreens
 - Certain prescriptions such as controlled substances cannot be transferred and will require a new prescription from your provider
 - Register with Walgreens Mail Service first before ordering refills through mail order



Catalyst Rx Info

- > Welcome Kit mailed in mid-December
 - > Letter with general info
 - ➤ ID cards (1/single; 2/family)
 - > Preferred brand name listing (condensed version)
 - > Pharmacies (major) listing
 - Registration and prescription form
- Present your new Catalyst ID card when getting a new prescription beginning January 1, 2008
- > Pharmacy Help Desk 1-866-854-8851 (available 24/7)
- > Website <u>www.catalystrx.com</u> Username: SNL Password: SNL
- Sandia external website at <u>www.sandia.gov</u>, Resources for..., Employees and Retirees, Summary Plan Descriptions
- Catalyst reps will be available in the lobby



Open Enrollment Process Tips

- Review "Medical Plans Comparison Chart"
- Review "Annual Open Enrollment" booklet for more information
- Use the "Medical Plan Estimator Tool"
- Complete "Open Enrollment Change Form 2008" (only if you require a change)
 - > Submit to Benefits by deadline of Nov. 9th
- > Confirmations will be sent to only those who make changes



Choosing a Medical Plan



What to Consider When Choosing a Medical Plan

- > Provider Networks (e.g., doctors, hospitals)
- > Benefits coverage
- > In-network and out-of-network coverage
- > Copays vs. coinsurance payment for services
- > Prescription Drug formulary
- Coverage while on travel
- Dependent coverage
- > Premiums, if applicable





How do I know which medical plan is best for me?

- Want to choose the plan that gives you the most "bang for your buck"? Use the Medical Plan Estimator Tool!
 - Estimates your costs for both premiums and out-of-pocket expenses (deductibles, copays)



Located on Sandia external website: www.sandia.gov under Resources for...

- Employees and Retirees
 - Retiree Open Enrollment



Medical Plan Estimator Tool

edical Plan Esti	mator - New Mexico			Page 1 of 3
► Home	Medical Plan Estimator	▶ About	This Tool	
dedical Plan	Estimator			
Step 1				
Your Information	on (all fields are required)			
Are you coverin	g a spouse?			
Yes 📉				
low many depe	endent children are you co	vering? (maximun	n of 3)	
0				
Retiree status				
Retired before	1995			
Retired between	en January 1, 1995 and Dece	ember 31, 2002		
	December 31, 2002 with mor			
	December 31, 2002 with 25 - December 31, 2002 with 20 -			
	December 31, 2002 with 15 -			
Retired after I	December 31, 2002 with 10 -	- 14 years of service		
tep 2 (optional)			
	al health status for each el pouse, and up to three dep		ered under your Sandia	medical plan – for
elect the Healt	h Status			
elf		Spor	use	
Senerally Well		Signi	ficant Health Need	
tep 3				
	s below to specify exact m ral health status above, yo			
lease enter wh	ole numbers only. Do not	use commas, deci	mals, special characters	, or negative numbers
our Anticipated	Medical Needs for 2008			
edical Service		Cost Range*	Total Number of Times You Will Use the Service	Total Number of Tir Your Spouse Will U the Service
reventive Care				

Colonoscopy	\$20 - \$50 \$2,800 - \$3,200		
Bone Density			
PAP test	\$300 - \$1,700		
PSA test	\$65 - \$85		
	\$85 - \$125		
Mammogram Outpatient Care	\$300 - \$370		
Office - PCP visit	\$85 - \$120	1	
Office - Specialist visit			5
Urgent Care	\$420 - \$470		5
	\$270 - \$430		
Emergency room visit	\$750 - \$910		1
Outpatient surgery	\$6,500 - \$7,500		2
Allergy treatment - testing	\$220 - \$400		
Allergy treatment - serum	\$400 - \$820		
Allergy treatment - shots	\$40 - \$65		
Chiropractic /Acupuncture	\$105 - \$145		
Physical/Occupational/Speech Therapy	\$180 - \$250		
Lab/ Radiology			
Blood Test and Platelet count	\$30 - \$65	1	1
Biopsy	\$170 - \$200		
Lipid Panel	\$85 - \$160		1
Comprehensive Metabolic Panel	\$65 - \$100		1
Coumadin Check	\$20 - \$40		
K-Ray	\$150 - \$250		3
MRI	\$2,000 - \$3,400		
CAT Scan	\$750 - \$950		
Other Lab/Radiology expenses for covered services under the medical plan	Enter dollar amount		
lospital Services			

Health Benefits Employee Services

Medical Plan Estimator Calculation

Without coverage, your total medical expenses for CY 2008 are estimated to be:

\$ 7,182.89

*These are the average medical costs (called "reasonable and customary") in your geographic area.

The estimate of your total CY 2008 medical expenses above, and the out-of-network option comparison chart below, is based on the middle of the cost ranges shown above. For in-network care, the option comparisons are based on the discounted costs available through the plan networks. The in-network columns assume you use network providers for all services, while the out-of-network columns assume you never use network providers - giving you best-case and worst-case scenarios. You can also view or print a comparison chart of the medical plans available.

Your Results Example Only - final in development. Option Comparisons

Your Costs (\$) **UHC HDHP PPO UHC Premier PPO CIGNA Premier PPO** CIGNA In-**Network Plan** In-Out-of-In-Out-of-In-Out-of-Network Network Network Network Network Network Deductibles 800.02 2,263.87 260.92 1,013.87 266.94 1,019.75 0.00 Copays (medical and 2,035.84 0.00 2,035.84 0.00 1,742.04 0.00 620.00 prescription drugs) Coinsurance 107.27 993.23 188.13 1,368.23 174.11 1,334.81 0.00 Expenses not covered 0.00 2.203.24 0.00 2,203.24 0.00 2,665.96 0.00 Total out-of-pocket 2,943.13 5,460.34 4,585.34 2,484.89 2,183.09 5.020.52 620.00 costs Non-Medicare retiree 1.464.00 1,464.00 1,740.00 1,740.00 1,728.00 1,728.00 1,728.00 cost share (deductions from pensions) Your Total Costs (\$) 4,407.13 6,924.34 4,224.89 6.325.34 3.911.09 6,748.52 2.348.00



2008 Medical Plans Overview



Medical Plan Options for 2008

CIGNA Premier PPO Plan

CIGNA In-Network Plan **UnitedHealthcare Premier PPO Plan**

UnitedHealthcare
High Deductible
Health Plan

For details, see your 2008 OE Retiree Booklet and Medical Plan Comparison Chart



Open Enrollment Coverage Options

Non-Medicare Member Plans	Medicare-Member Plans
UHC Premier PPO	UHC Senior Premier PPO
UHC High Deductible	UHC Senior Premier PPO
No corresponding plan	Presbyterian MediCare PPO
CIGNA Premier PPO	CIGNA Senior Premier PPO
CIGNA In-Network Plan	No corresponding plan
No corresponding plan	Lovelace Senior Plan



Aging-In Info

Non Combos

Combo Families

All Members are non- Medicare	Non- Medicare Members	Medicare-primary Members				
CIGNA In-Network Plan	CIGNA In-Network Plan	Lovelace Senior Plan				
CIGNA Premier PPO Plan	CIGNA Premier PPO Plan	CIGNA Senior Premier PPO Plan				
UHC Premier PPO Plan	UHC Premier PPO Plan	UHC Senior Premier PPO Plan				
UHC High Deductible Plan	UHC High Deductible Plan	UHC Senior Premier PPO Plan				

Default Plans



Summarized Plan Comparison Good News – No Plan Changes!

Plan Features	UHC HDHP	UHC Premier PPO	CIGNA Premier PPO	CIGNA In Network HMO
Individual Deductible	\$1,200	\$250	\$250	\$0
Coinsurance	20%	15%	15%	Copays
PCP Office Visit	20%	\$15	\$15	\$15
Specialist Office Visit	20%	\$25	\$25	\$25
Out of Pocket Max.	\$2,500	\$1,750	\$1,750	\$1,500
Rx Drugs (retail pharmac	y):			
-generic -preferred brand -non-preferred brand	20% 20% 20%	\$6-\$12 \$25-\$40 \$40-\$60	\$6-\$12 \$25-\$40 \$40-\$60	\$10 \$30 n/a
Health Savings Account available?	yes	no	no	no
Out of Network?	yes	yes	yes	no
New Mexico Hospitals	Pres UNM	Pres/ UNM	Lovelace/ UNM	Lovelace/ UNM



UHC High Deductible Health Plan and Health Savings Account

- If enrolled in the HDHP, you can contribute \$2,800/individual and \$5,650/family to a Health Savings Account (HSA) every year.
- HSA contributions can be deducted on tax return and investment returns are not taxed
- > HSA account balances can be used to
 - > Reimburse current out-of-pocket medical expenses
 - > Reimburse future out-of-pocket medical expenses
 - Pay for future Medicare premiums and out-of-pocket expenses
- HSAs cannot be established and further contributions can not be made after you are enrolled in Medicare



What is Applied to Deductibles and Out-of-Pocket Maximums

☐ Copays (e.g., \$15/PCP visit, \$25/specialist visit) under the UHC/CIGNA Premier PPO Plans (including Rx copays/coinsurance) are **NOT** applied to deductibles or to outof-pocket maximums ☐ Copays under the <u>CIGNA In-Network Plan</u> **DO** apply to the out-of-pocket maximum (except for Rx drug copays) □ Deductibles and coinsurance amounts (e.g., 15%, 20%, 30%) DO apply to out-of-pocket maximums (with some exceptions) ☐ Deductibles and out-of-pocket maximums are **NOT** cross applied between in-network and out-of-network benefits ☐ Under the UHC <u>High Deductible</u> Health Plan, the coinsurance (e.g., 20%, 30%) amounts DO apply to the deductible and outof-pocket maximum (including Rx drugs)





Call 911 if you require <u>immediate</u> medical or surgical care or go to the nearest hospital!

If admitted, call member services within 48 hours or as soon as reasonably possible.

- If you are traveling:
 - Emergencies and urgent care are covered worldwide under all plans
 - > Follow-up care
 - > UHC HDHP, UHC Premier, and CIGNA Premier PPO Plans
 - > Follow up care (outside USA) is covered in-network
 - Follow-up care (within USA) is covered if see in-network provider
 - Follow-up care (within USA) is covered in-network if there is no network provider within 30 miles
 - CIGNA In-Network
 - Follow up care (outside USA) is NOT covered
 - Follow-up care (within USA) is covered only if received from in-network providers



What Do I Do When I Turn 65?



- Enroll in Medicare Parts A and B
 - Approximately 2-3 months before you turn 65, you should receive information from Sandia Benefits and Medicare
- Once you reach age 65, the Retiree Medical Plan Option is available to transition from the employee plan as follows:
 - UHC Senior Premier PPO for aging-in UHC Premier PPO members
 - CIGNA Senior Premier PPO for aging-in CIGNA Premier PPO members,
 - Lovelace Senior Plan for aging in CIGNA In-Network members, (must complete Lovelace enrollment paperwork to assign Medicare)
 - Lovelace Senior Plan for retirees whose spouse is already in this Plan (must complete Lovelace enrollment paperwork to assign Medicare)
 - Presbyterian MediCare PPO Plan for retirees whose spouse is already in this Plan (must complete Presbyterian enrollment paperwork to assign Medicare)
- Coverage takes effect the first day of the month in which you reach age 65
- Contact Medicare or your local Social Security office for Medicare Parts A and B information



Continuation of Coverage for Surviving Spouse

Medical Coverage

- Coverage for surviving spouse and enrolled dependents is provided for six months, after retiree's death, at the same premium-share rate that retiree paid
- ➤ To continue coverage after six months, surviving spouse/dependents must elect continuation of coverage <u>prior</u> to the end of this six-months period
- Continued coverage (7th month and beyond) cost is 50% of the full medical premium for the applicable medical plan
- Continued coverage is available until surviving spouse remarries, dependent children become ineligible and/or coverage is terminated with Sandia
- Premiums for 2008 can be located in the Retiree Open Enrollment Booklet



Continuation of Coverage for Surviving Spouse

Dental Coverage

- Dental coverage for surviving spouse and eligible dependents is discontinued at the end of the month of retiree's death
- Coverage may be temporarily continued (COBRA process), for up to thirty-six months, by paying the monthly COBRA surviving spouse/dependent group rate



How to Get the Most from your Benefits



Maximizing Your Benefits

- > Preventive Care covered 100% in all plans
 - Annual Physical including CBC, urinalysis, metabolic profile, diabetes screening, thyroid screening
 - Pap Test, PSA Test, Mammography, Colonoscopy, Bone Density Testing at certain intervals
 - Immunizations, including flu shots
- > Prescription Drugs
 - Use Generics much lower copays and costs for therapeutically equivalent medicines
 - Mail Order for maintenance medications can save up to half of the cost of retail and convenient delivery
- Stay in the network!
- Get any necessary pre-authorizations from the claims administrator) ahead of time



UnitedHealthcare Pre-certification Requirements

UHC Plans – must call prior to certain services

- Congenital heart disease services
- Dental services stemming from an accident/injury/sickness
- Durable medical equipment (DME) with a purchase/cumulative rental value of \$1,000 or more (includes oxygen)
- Home health care
- Hospice care
- Hospital inpatient stays
- Reconstructive procedures
- Air ambulance services
- Skilled nursing facility/inpatient rehab
- Transplant services
- Certain behavioral health benefits

Failure to pre-notify will result in reduction of benefits by \$300.



Pre-certification Requirements

CIGNA

CIGNA Premier PPO/CIGNA In-Network Plan

- Ask your provider to handle this for in-network care
- You are responsible for out-of-network care
- Services that need pre-certification include:
 - Hospital stay
 - Surgical procedures (inpatient or outpatient)
 - Acupuncture
 - Biofeedback
 - Dental service stemming from an accident or illness
 - Durable medical equipment (DME) including oxygen
 - External prosthetic appliances
 - Home health care
 - Hospice care
 - MRI, CT and PET scans
 - Varicose veins treatment, etc.
- Most Outpatient behavioral health services do not require prior authorization

Failure to pre-certify will result in reduction of benefits by \$300.



UHC PremiumSM Designation Program

- This Program identifies physicians and cardiac facilities that follow nationally recognized medical guidelines
- Compare quality and costs of health care providers in treating specific conditions
- one star denotes quality
- ** two stars denote quality and efficiency



UHC PremiumSM Designation Program – 22 specialty areas

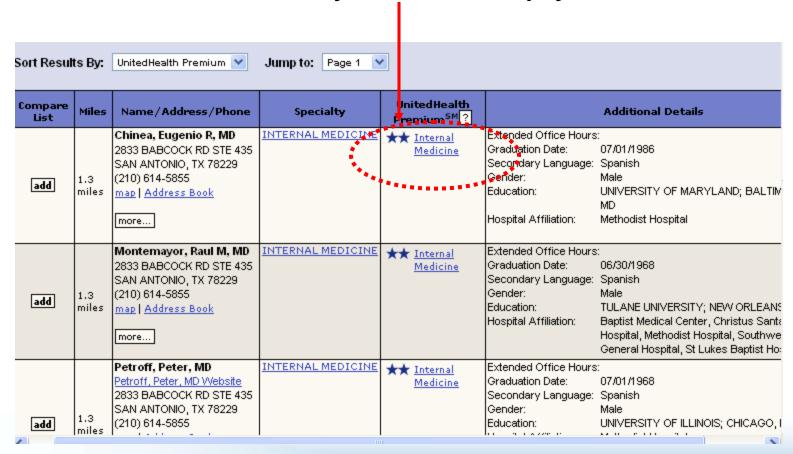
- Proceduralists
 - Cardio-thoracic surgery
 - Interventional cardiology
 - Electrophysiology
 - Neurosurgery
 - Orthopedic surgery
 - Spine surgery
 - Total joint replacement
 - Sports medicine

- Non-Proceduralists
 - Allergy
 - Nephrology
 - Neurology
 - Oncology
 - Pulmonology
 - Rheumatology
 - Cardiology (noninterventional)
 - Endocrinology
 - Family medicine
 - Infectious disease
 - Internal medicine
 - OB/GYN
 - Gastroenterology
 - Pediatrics



UHC PremiumSM Designation Program

Look for the stars when you search for a physician....





What About Explanation of Benefits (EOB)?

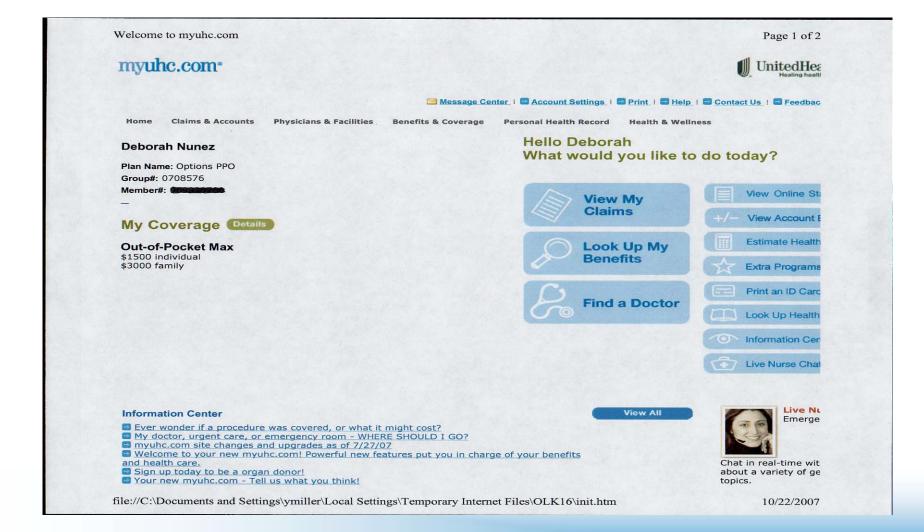
- UHC sends Health Statements
- If you prefer Explanation of Benefits...
 - Can still access EOBs online at myuhc.com
 - To continue to receive paper EOBs,
 - Call customer service OR go online to myuhc.com
 - Select "claims center"
 - Select "your claims"
 - Select "Set EOB mailing preferences"
 - Put an "X" next to "I wish to receive paper copies of Explanation of Benefits (EOB) statements through the mail"
- CIGNA EOBs remain the same



Member Resources



Website myuhc.com





UHC - Personal Health Record

- View your health and medical history
- Manage your family health history and track health conditions
- View and print a summary of your medications, conditions, procedures and lab results to take to doctor

UnitedHealthcare

Personal Health Record Summary—Jane Doe 01/01/2003 to 08/20/2005

About Me

is this information correct? Contact your benefits administrator to find out how to make any changes to your address or other information.

1211 Forest Hils Drive Cleveland, OH 44134 Date of Birth: 19/24/1953

My Condition Summary

Information about health conditions you have been diagnosed with is shown below. The numbers in parentheses are ICD codes, which doctors use to categorize diagnoses. These codes are used universally by doctors and health insurance companies. So, if you see a different doctor, he or she will easily understand your health history and health care needs.

Tear of Knee

Secondary Diagnosis: Joint Effusion-Leg ICD Codes = Primary: 8360 Secondary: 71906 Date: 8/9/2005 First: 8/9/2005 Physician: Dr. Tomasz Mastelaerz

Popliteal Synovial Cyst

Secondary Diagnosis: Pain in Limb ICD Codes - Primary: 72751 Secondary: 7295 Date: 7/21/2005First: 7/21/2005 Physician: Dr. Tomasz Mastelaerz

Abnormal Pap Smear-Cervix

Secondary Diágnosis: Human Papilloma Virus ICD Codes – Primary: 7950 Secondary: 0794 Date: 6/13/2005 First: 6/13/2005 Physician: Dr. Tomasz Mastelaerz

Diabetes Uncomplicated Type II

Secondary Diagnosis: None
ICD Codes - Primary: 25000 Secondary: None
Date: 7/21/2005 First: 7/21/2005
Physician: Dr. Tomasz Mastelaerz

Routine Medical Exam

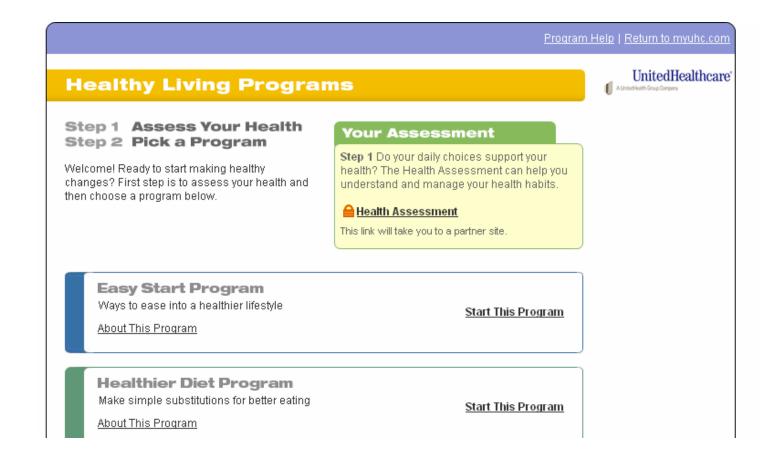
Secondary Diagnosis: None ICD Codes = Primary: V700 Secondary: None Date: 7/21/2005 First: 7/21/2005 Physician: Dr. Abebe Mjembe

Allergic Rhinitis

Secondary Diagnosis: Hypothyroldism ICD Codes – Primary: 4778 Secondary: 2449 Date: 6/13/2005 First: 6/13/2005 Physician: Dr. Bernard Brickman



UHC – Health Risk Assessment





MyCIGNA.com website

Return to CIGNA-com

My Profile

Site Help

<u>Medical</u>

Pharmacy

Health Resources/WebMD

Contacts

Medical Encyclopedia*

Help

Search the encyclopedia for term(s) or browse by subject



Health Topics
Medical Tests
Medications
Support Groups
en Español
(Provided by HealthWise®)

* Selecting links associated with this feature take you off myClGNA.com and other ClGNA sites. ClGNA does not control or sponsor the linked sites content or links. Details

Health Tools

WebMD Health Tools and Resources

- Get personalized tools and information from your <u>WebMD ***Personal Health Manager</u>* (id-cignauser1, password cigna1)
- Complete a <u>Health Risk Assessment</u> offered through WebMD Health Quotientsm. Get recommendations and information about lifestyle changes, self-care and medical care.* (id-cignauser1, password-cigna1, Click "HealthQuotient" in left menu)
- Use your secure <u>WebMD Health Record</u> to store health information, identify potentially harmful drug interactions, prepare for a doctor appointment and track your health status.* (id cignauser1, password cigna1)
- <u>Drug Comparison Tool*--</u> Learn about drugs used to treat specific conditions. Review drug prices and check drug interaction information using WebMD sm.*

Maintaining Health and Wellness

- Healthy pregnancies. Healthy babies -- That's the goal of our prenatal care and patient education program. Educational materials from recognized sources.
- Hospital Comparison Tool Compare hospitals based on specific illnesses or procedures.
 Response based on your needs or preferences from Select Quality Care***

Discount Programs



This Month's Hea

Men's Health

Many men go for severa without a medical check our men's <u>Preventive He</u> <u>Guidelines</u> for the scree care information you ne

Your Health and Wellbe newsletter: Diabetes: W



CIGNA & Health (

► CIGNA HealthCare beat the odds. Mak choices. Receive p screenings. Seek a treatment. We can lead a healthier life



CIGNA - Cost Tracker

CIGNA.com

ummary For:

nip: EMPLOYEE th: 02/25/1969)PEN ACCESS

umber: 3174704 ate: 01/01/2003 Status: Active

nbers:

dents on file

ed Links

Claim Search
Member Summary
Cost Tracker
surance Information

ces

Cost Tracker Information for: Uurrent Benefits 💌 🔒

Deductible Tracker							
	in-Network Total to Date	in-Network Limit	In-Network Remaining	Out-of-Network Total to Date	Out-of-Network Limit	Out-of- Network Remaining	
John DOE	\$314.68	\$1,000.00	\$685.32	\$314.68	\$2,000.00	\$1,685.32	
FAMILY	\$314.68	\$2,000.00	\$1,685.32	\$314.68	\$3,000.00	\$2,685.32	

Your family deductible can be affected by the number of members covered under your plan. Please refer to your plan booklet for further details.

Out-of-Pocket Spending Tracker						
	In-Network Total to Date	In-Network Limit	In-Network Remaining	Out-of-Network Total to Date	Out-of-Network Limit	Out-of-Network Remaining
John DOE	\$314.68	\$3,000.00	\$2,685.32	\$314.68	\$4,500.00	\$4,185.32
FAMILY	\$314.68	\$6,000.00	\$5,685.32	\$314.68	\$8,500.00	\$8,185.32

Amounts may apply to both In-Network and Out-of-Network limits. Please refer to your plan booklet for further details.

Plan Maximum Tracke	r					
	in-Network Total to Date	in-Network Limit	in-Network Remaining	Out-of-Network Total to Date	Out-of-Network Limit	Out-of-Network Remaining
Lifetime Maximums						
John DOE	\$176.54	\$2,000,000.00	\$1,999,823.46	\$176.54	\$2,000,000.00	\$1,999,823.46



UHC and CIGNA Programs

- Disease Management for chronic conditions such as asthma, diabetes, heart disease, low back pain and chronic-obstructive pulmonary disease
- Nurse Advice Line available 24 hours a day, seven days a week (UHC 1-800-563-0416) (CIGNA 1-800-564-9286)

Discount Programs

- UnitedHealtlh Allies discounts for cosmetic dental services, massage therapy hearing tests and devices, etc. (www.unitedhealthallies.com or 1-800-860-8773)
- CIGNA Healthy Rewards discounts for weight management programs, massage therapy, acupuncture, dental care, vitamins and herbal supplements, etc. (<u>www.mycigna.com</u> or 1-800-244-6224)

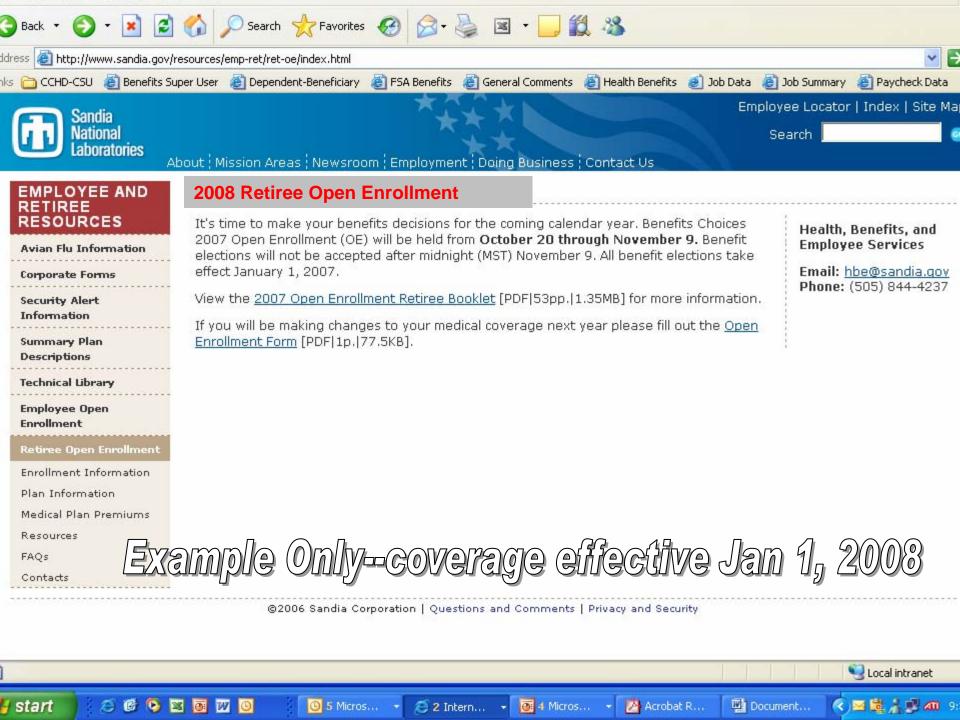


2008 Dental Overview

- > Delta Dental remains the Administrator
- ➤ No changes to dental plans in 2008
- No premium-sharing required



Open Enrollment Information





Only if you want to make a change...

	the instructions below to make changes : Are you making any changes to your				
No Yes	No action is necessary. DO NO Continue to Step 2.	T RETUR	N THIS FORM.		
No	2: Do you want to change your medical Continue to Step 3.				
Yes	Choose the medical plan(s)00 for	r you and	The second second second second second	Include	
N	on-Medicare Member Plans		Medicare Member Plans	State of the last	on Drug?
	UHC Premier PPO		UHC Senior Premier PPO	Yes	No*
	UHC High Deductible Health		UHC Senior Premier PPO	Yes	□ No*
			Presbyterian MediCare PPO (No corresponding non- Medicare Plan is available)	(not o	ptional)
	CIGNA Premier PPO	3	CIGNA Senior Premier PPO	Yes	□ No*
			Lovelace Senior Plan (No corresponding non- Medicare Plan is available)	(not o	ptional)
	CIGNA In-Network (No corresponding Medicare Plan is available)			☐ Yes	□ No*
j.	Kaiser Permanente HMO		Kaiser Permanente Senior Advantage	(not o	ptional)
		will also h	nave no prescription drug co	verage.	
No	 Do you want to add or drop depend Continue to Step 4. 	lents for r	nedical or dental for next yea	ar?	
Yes					
		AND DESCRIPTION OF THE PARTY OF	elationship Birth Date	Medical	Dental
Add/Dr	John Smith	S	on 7/16/85	Yes	Yes
NUMBEROOM		THE RESERVE OF THE PARTY OF THE			
Add/Dr Add	4: Please print your name and phone	number	below:		
Add/Dr Add	4: Please print your name and phone	number	below:		
Add/Dr Add STEP 4	(print)				
Add/Dr Add STEP 4	(print) Number		below: ocial Security Number:		



Do I Need to Take Action?

	Action	No Action
Medical Coverage	 To enroll if not currently enrolled To change your current medical plan To add or disenroll a dependent 	 □ To continue current medical plan coverage □ If you waived medical coverage previously and wish to remain in this status
Dental Coverage	 □ To enroll if not currently enrolled □ To add or disenroll a dependent 	 □ To continue dental coverage □ If you waived dental coverage previously and wish to remain in this status



Sandia Benefits Contacts

Sandia Open Enrollment website at <u>www.sandia.gov</u> Resources for...

- Employees and Retirees
 - Retiree Open Enrollment

Benefits Customer Service Center

(505) 844-HBES (4237) or (800) 417-2634, ext. 844-HBES (4237) Fax # (505) 844-7535

If you have questions you can...

- Send an email to HBE@sandia.gov OR
- Go to http://www.sandia.gov
 - click on Employees & Retirees
 - click on HBE Weekly Update
 - click on ? Get answers



Open Enrollment Period

October 20 – November 9, 2007

No changes to any of your open enrollment elections will be allowed after midnight on November 9



Questions?